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community and university partners.*



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October 08, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE THE ACQUISITION AND INSTALLATION OF A
LITHOTRIPTER SURGICAL TABLE FOR THE HARBOR-UCLA MEDICAL
CENTER SURGERY/EMERGENCY ROOM REPLACEMENT PROJECT
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

SUBJECT

Authorize a capital asset acquisition and installation of a lithotripter surgical table for the Department of Health Services for the Harbor-UCLA Medical Center Surgery/Emergency Room Replacement Project.

IT IS RECOMMENDED THAT THE BOARD:

Authorize the Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the acquisition and installation of the lithotripter surgical table for the Department of Health Services (DHS) for the Harbor-UCLA Medical Center (H-UCLA MC) Surgery/Emergency Room Replacement Project, with an estimated acquisition cost of \$474,266, as this purchase request will exceed the \$250,000 capital asset threshold established by the Board.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

42 October 8, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will allow DHS to acquire and install a lithotripter surgical table which is used in the treatment of patients with kidney stones. The lithotripter surgical table supports the clinical operations in the new building and meets the planned timelines for the new building opening.

Currently H-UCLA MC made arrangements with LAC+USC Medical Center (LAC+USC MC) to accommodate patients for lithotripsy. Although patients are accommodated at LAC+USC MC, they continue to wait between six months to one year to be seen. With the installation of the equipment, H-UCLA MC will perform this effective and minimally invasive form of kidney stone removal. Performing lithotripsy at H-UCLA MC will minimize the potential of increased emergency room or urology clinic visits while waiting for treatment at LAC+USC MC. This service enhancement benefits the treatment of patients with kidney stones.

Implementation of Strategic Plan Goals

The recommended action supports Goal 1, Operational Effectiveness, and Goal 2, Fiscal Sustainability, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The total cost of the equipment identified in Attachment A is \$474,266, and will be financed through the Los Angeles County Capital Asset Leasing Corporation (LAC-CAL).

Funding for the equipment is included in DHS' H-UCLA MC Fiscal Year 2013-14 Board Adopted Budget, and will be requested in future fiscal years as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October 16, 2001, the Board approved the classification categories for fixed assets and new requirements for major fixed asset (now referred to as capital asset) acquisitions requiring County departments to obtain Board approval to purchase or finance fixed assets with a unit or system cost of \$250,000 or greater, prior to submitting the requisitions to ISD.

ENVIRONMENTAL DOCUMENTATION

On April 11, 2006, the Board adopted a Mitigated Negative Declaration for the H-UCLA MC Surgery/Emergency Replacement Project and found that the project will not have a significant effect on the environment. A Notice of Determination was filed with the Registrar-Recorder/County Clerk on April 13, 2006 in accordance with Section 21152(a) of the California Public Resources Code.

CONTRACTING PROCESS

This acquisition of equipment falls under the statutory authority of the County Purchasing Agent. The purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures established by ISD.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action will allow DHS to perform lithotripsy for patients with kidney stones timely and effectively at H-UCLA MC thereby improving access to health care services and enhancing the health of residents of Los Angeles County.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mitchell Katz". The signature is written in a cursive, flowing style.

Mitchell H. Katz, M.D.

Director

MHK:rf

Enclosures

c: Chief Executive Office
County Counsel
Executive Office Board of Supervisors
Internal Services Department

ATTACHMENT A

**DEPARTMENT OF HEALTH SERVICES
HARBOR-UCLA MEDICAL CENTER SURGERY/EMERGENCY REPLACEMENT PROJECT
EQUIPMENT PURCHASE OVER \$250,000**

ITEM DESCRIPTION	AMOUNT
Lithotripter surgical table	\$398,543
Tax (9% on equipment)	35,869
Freight (10%)	39,854
TOTAL	\$474,266